



General information about the structured doctoral program

1. Structure and contents

- a) The structured doctoral program of the ArchaeoBioCenter offers a range of courses for all participating doctoral students that promotes the development of professional and interdisciplinary skills and serves to prepare them for scientific or non-scientific careers.
- b) As part of the doctoral program, doctoral colloquiums are held regularly (every semester). All doctoral students must participate in every colloquium and present the topic of their thesis or report on their progress at least once a year.
- c) The doctoral students should participate in several courses:
 - Classes and workshops to gain specialist knowledge within the field
 - Classes and workshops to broaden their methodological skills
 - Classes and workshops on theory development
 - Courses with interdisciplinary approaches
- d) Every graduate student should, in consultation with his supervisor, participate in a course on key skills (hard and soft skills) once every semester.
- e) In the context of the doctoral program, events are regularly held which are either organized primarily by the doctoral students (e.g. workshops) or in which the doctoral students are involved actively (e.g. as a lecturer at a meeting of doctoral students, symposium, etc.). Every doctoral candidate should actively participate in organizing or carrying out such an event at least once.
- f) Every graduate student should attend a scientific conference at least twice, and hold a lecture at one of these.
- g) Guest lectures followed by discussions will take place regularly.

2. Support

- a) A commission of advisors will supervise the doctoral student. The commission consists of a primary supervisor and two other supervisors. The primary supervisor has the main responsibility for the supervision; the other supervisors have an advisory function. The commission oversees the scientific work and is also the main contact for all aspects of the student's individual career management. The supervising commission and the graduate student meet at regular intervals (every 6 to 12 months).
- b) A supervision agreement will be made between the supervising commission and the doctoral student.

3. Commitment

- a) The candidate is committed to the principles of good scientific practice (see DFG, German Science Foundation, good scientific practice).
- b) The supervisor commits him/herself to regularly give professional advice, to support an early scientific independence, to promote career development / mentoring, and to assure quality, i.e. through a regular review of progress.

4. Organization

- a) A program coordinator acts as the link between the supervisor and graduate students and is responsible for the organizational and administrative implementation of the doctoral program.

5. Certification and Documentation

- a) The participation of the doctoral students in each course will be certified.
- b) The participation in all events and courses will be compiled in a survey sheet which will be attached to the degree certificate.
- c) A certificate that they have participated in a structured doctoral program will be issued.

